

EMPLOYMENT OPPORTUNITY

Tewksbury Township School District

Temporary Position: Acting Coordinator of Buildings and Grounds

Temporary position effective immediately through approximately April 1, 2019 to fill a leave of absence. NJDOE Certified Educational Facilities Manager certificate preferred, Black Seal Boiler Operator's License necessary and have experience in facility maintenance and custodial operations. Coordinator is responsible for the overall supervision of custodial/maintenance staff and monitoring of district facilities. Candidate should have a general knowledge of construction, plumbing, electrical, HVAC, school/public safety and sanitation. Knowledge of the environmental codes, state and federal OSHA and building codes is required. Position will also plan, recommend and monitor the operational and capital projects of the district. The Coordinator works in conjunction with, and under the direction of, the School Business Administrator.

Please send a letter of interest, resume, certification and three letters of reference to Mrs. Joanne Black, School Business Administrator, Tewksbury Township School District, 173 Old Turnpike Road, Califon, NJ 07830 or via email at the following email address: jblack@tewksburyschools.org . The Board is an EOE.